



Memo Regarding Future Changes to OTA By-laws

To: OTA Membership

From: Master Hwa Sun Myung, President

Date: Friday, December 5, 2008

You have already received the notice and the proposed by-law changes to be discussed and acted upon at our upcoming Annual General Meeting on Saturday December 13th.

With encouragement and financial support from the Ministry of Health Promotion we have been working for the past three months on a number of issues around board governance and volunteer succession planning. A number of these proposed changes would make our association a more open and transparent organization. We also have to engage more volunteers in clearly defined roles that are all united through a clear organizational structure.

As we looked at all the changes we were considering we did not want to simply present them all for approval at one time. Mr. Will, our Consultant has suggested this process that we ask for only approval of a few changes on December 13th (Announced previously) and that he lead a discussion on other changes to be implemented over time.

Presented here are some concepts that will be addressed for discussion, input and direction from the membership to Mr Will & the Executive.

Board and Executive, Size & Frequency of Meetings:

- **Board Size** - For the size of our organization and our limited budget our current board may be too large. For example, would reducing the size allow for more frequent meetings to ensure due diligence?
- **Regional Representation** - It has been proposed that each Region will nominate only one Director to serve on the Board of Directors. Would only members from within the region vote to elect their representative? Should the representation and needs of First Nations and Special Needs/Disabled be integrated into the program structure? Should the term be limited to two years?
- **Frequency of Meetings** - The Board only has to meet a minimum of two (2) times per year (same as current).
- **Rotation of Executive & Directors:**

Member clubs currently elect the Executive Committee of five (5), which are all Officers of the Corporation, for a four-year term. It has been suggested that problems may arise when the whole Executive changes in one year (in the current 4-year cycle). There is no continuity or history. The Ministry and Consultant has proposed a rotation to build continuity into our organization. Since the current Executive was elected in 2007 for a 4-year term, implementation of such a system (outlined in Schedule A) would start in 2011.

We still have to address whether five (5) volunteers are enough to effectively manage the affairs and operations of the corporation without their portfolios being too large. Should the OTA consider increasing the size of the Executive to seven (7).

Voting By Proxy: Although not a significant change, this section of the bylaws will need to reflect the changes of Club Owners being the only voting members if approved on 08 12 13.

Out Of Province Athletes Attending OTA Sanctioned Events: A requirement of the Ministry of Health Promotion that we clarify on what conditions non-OTA members may participate in OTA sanctioned events.

Belts & Uniforms: Current Section Nine should be deleted and moved to the rulebook.

Please forward all comments to Master Tommy Chang, at otavp1@gmail.com so he can take your input into consideration prior to the 2008 AGM and share it with our consultant Mr. Al Will.

APPENDIX A – SCHEDULE OF ROTATION

OFFICERS OF THE EXECUTIVE COMMITTEE

Preamble:

1. In order to plan for continuity on the Executive, this schedule plans for no more than 33% of the Executive Committee turning over in any one year.
2. There currently is no limit as to the number of consecutive terms an Officer may serve, as well one might move from one Vice Presidential position to another. Should we consider a maximum number of years such as no more than two three-year terms or a total of six (6) years in any one position or on the Board or Executive?
3. Should positions for executive be elected for a three (3)-year term after this initial phase-in schedule.
4. Should positions for regional Directors be appointed for a two (2)-year term.

POSITION	FIRST ELECTION	RE-ELECTION
President	2011	2013
Senior Vice-President	2011	2014
Vice-President Administration (Secretary General)	2011	2013
Vive-President Finance (Treasurer)	2011	2014
Vice-President Technical	2011	2012
North West Regional Director	2011	2013
Central Regional Director	2011	2013
Eastern Regional Director	2011	2014
South West Regional Director	2011	2014