



ONTARIO TAEKWONDO ASSOCIATION

Quest for Gold – Ontario Athlete Assistance Program 2016-2017

ATHLETE SELECTION CRITERIA

- 1.0** *Quest for Gold – Ontario Athlete Assistance Program 2016-2017 (OAAP)* is funded by the Government of Ontario, through the Ministry of Tourism, Culture and Sport (MTCS), and operated through the Sport, Recreation & Community Programs Division. The overarching goal of the *Quest for Gold – OAAP* is directly related to the High Performance Sport goal of the *Canadian Sport Policy* – that Canadians are systematically achieving world-class results at the highest levels of international competition – by improving the performance and number of Ontario athletes performing at the national and international level, thereby contributing to the improved performance of Canada at international competitions.

Specific objectives of the program are:

- a) To help athletes continue their pursuit of athletic excellence at the highest levels of national and international competition;
- b) To encourage athletes to stay in Ontario to live and train;
- c) To compensate athletes for earnings lost while training;
- d) To enable athletes to successfully pursue excellence in sport while fulfilling their educational goals;
- e) To increase athlete access to improved high performance coaching; and
- f) To enhance training and competitive opportunities available to athletes.

The intent of the OAAP is to provide funding to individual athletes in the sport's Train to Train and Train to Win categories based on their demonstrated commitment to high performance sport, allowing them to continue to pursue athletic excellence at the highest levels of national and international competition. **Only those athletes that meet the required minimum performance standard detailed in this Selection Criteria will be considered for this program.** Ideally an athlete will first receive a Quest for Gold "Ontario Card" for 1 to 3 years, which will allow them to train towards the goal of a national team position in subsequent years. Once an Ontario athlete reaches the national level and becomes a recipient of Sport Canada's carding program, they become eligible for the Quest for Gold "Canada Card". Athletes who are not planning to train towards this level of competition should not apply for this program.

2.0 How does it work?

In accordance with the OAAP guidelines, ONTARIO TAEKWONDO ASSOCIATION develops sport-specific selection criteria and forms a Selection Committee that will apply these criteria. The top-ranked athletes, based on the criteria, will be awarded Ontario Card status in 2016-2017. This Selection Criteria has been approved by the Board of Directors and reviewed by MTCS staff. Nominated athletes will be required to sign and comply with an Athlete Agreement between the athlete and ONTARIO TAEKWONDO ASSOCIATION. Carding status will be for one year starting April 1, 2016 ending March 31, 2017.

- 2.1** For 2016-2017, the MTCS has allocated ONTARIO TAEKWONDO ASSOCIATION a total of 8 Ontario cards (split evenly as 4 male and 4 female Cards).

ONTARIO TAEKWONDO ASSOCIATION has also decided to exercise the option made available by MTCS to split up to 30% of its carding allotment (i.e. issue ½ cards in designated categories).

A minimum of 70% of the Ontario Cards will be allocated to what the MTCS defines as junior-aged athletes (11 to 22 years of age). A maximum of 30% of the Ontario Cards may be allocated to athletes no longer eligible for "junior athlete" status, (athletes 23 and over).

2.2 As a result, the 8cards issued to ONTARIO TAEKWONDO ASSOCIATION will be allocated as follows:

| | Male | Female |
|----------------|------|--------|
| Full Cards – 8 | 4 | 4 |

Cards will be specifically allocated to the following categories/disciplines:

| Category | Number of cards |
|---|----------------------------------|
| Junior Card (Athletes Birth year 1999, 2000, and 2001) | 4 Full Cards, (2 male, 2 female) |
| Senior Card (Athletes Birth year born 1999 and earlier) | 4 Full Cards, (2 male, 2 female) |

An athlete's age will be determined as of by December 31, 2016

An athlete's card will be determined by which National Team the athlete was part of in the 2016 season. Junior National Team = Junior Card, Senior National Team = Senior Card

ONTARIO TAEKWONDO ASSOCIATION is not obligated to assign all Ontario Cards if there are an insufficient number of athletes who have demonstrated potential to be considered for future National Teams.

2.3 The Selection Committee, as approved by the ONTARIO TAEKWONDO ASSOCIATION Board of Directors is comprised of the following members:

JOHN HUH-VICE PRESIDENT-TECHNICAL, QFG SELECTION COMMITTEE-CHAIR
 SUNGMIN SON-SECRETARY GENERAL
 BHAJAN MANN, REFEREE CHAIR
 GEORGE KOH, HEAD COACH

How much funding is available?

The exact level of funding for the 2016-2017 carding year will be determined by the MTCS after the total number of athletes nominated for Ontario Card status has been determined. Funding will be released prior to March 31, 2017.

How will the ONTARIO TAEKWONDO ASSOCIATION Selection Committee decide who receives funding?

The ONTARIO TAEKWONDO ASSOCIATION Selection Committee will use the Ministry of Tourism, Culture and Sport Eligibility Criteria and the Sport Specific Selection Criteria detailed below to determine which athletes will be nominated for Ontario Card status in 2016-2017:

3.0 **Ministry of Tourism, Culture and Sport Eligibility Criteria:**

All athletes must meet the Ministry of Tourism, Culture and Sport's minimum athlete eligibility criteria:

- Athlete must be a Canadian citizen or permanent resident (previously known as a Landed Immigrant).
- Athlete must be a permanent resident of Ontario **for one year prior** to his/her nomination for carding status, (and continue to be a permanent resident throughout the term of the agreement).
- Athletes who have achieved Canada Card status (carded by Sport Canada) are not eligible for Ontario Cards.
- Athletes must be living in and continuing to train in Ontario.

3.1 **Residency Exceptions:**

Exceptions to these criteria, known as a “Residency Exception” will be considered **on a case specific basis by the ONTARIO TAEKWONDO ASSOCIATION** Selection Committee provided that the athlete can substantiate in writing that:

- (a) He/she cannot receive the required level of training in Ontario and is out of the province **temporarily** during the year (i.e. due to lack of facilities, coaching, and competitions);
- (b) He/she must attend a post-secondary institution out-of-province either because the course of study is not offered by an Ontario institution; or
- (c) It is more financially feasible to attend a post-secondary institution out-of-province, or other extenuating circumstances that require the athlete to be out of the province.

Any change in an athlete’s residency status must be communicated in writing to the PSO/MSO immediately.

The onus is on the athlete to demonstrate that he/she needs to be out-of-province for one of the above reasons. **The athlete must submit written documentation to the ONTARIO TAEKWONDO ASSOCIATION by no later than DEC 16, 2016, clearly indicating how they meet a residency exception(s).**

Athlete’s applying for a Residency Exception related to exception (a) above, who are training at an NSO-approved National Training Centre MUST include a letter from the NSO outlining their support for the athlete, the progress the athlete is making and the athlete’s potential to make the national team level. Additional documentation may include, but shall not be limited to an explanation of why the athlete is training out of province, whether or not the athlete was formally invited by the NSO, what additional opportunities are being made available beyond those provided in Ontario; and any other information that will illustrate that the athlete is receiving enhanced training while still meeting all obligations of the ONTARIO TAEKWONDO ASSOCIATION.

3.2 **Length of time living outside Ontario:**

Athletes living outside Ontario for more than 30 consecutive days within the ministry fiscal year 2016-2017 for athletic or academic purposes must demonstrate, to the satisfaction of the PSO/MSO Selection Committee that appropriate training programs are in place and are being monitored by the PSO/MSO. The onus is on the athlete to:

1. Provide a written plan outlining their training and competition plans to the PSO/MSO prior to their departure from Ontario, as part of their Residency Exception request (**due DEC 16, 2016**); and
2. Adhere to the PSO/MSO-approved competition and training plan throughout the carding cycle. At a minimum, this requires regular **bi-monthly** contact by the athlete with the PSO/MSO (**Head Coach**); and
3. Submit regular (**bi-monthly**) training logs to the PSO/MSO to track progress against the PSO/MSO-approved competition and training plan.

Athletes who were formally invited to and are currently participating in their NSO’s national team training program are exempt from this requirement.

3.3 **Ministry criteria continued:**

- Athlete must be a member in good standing with PSO/MSO and NSO where applicable;
- Athlete must have entered into a Sports Organization - Athlete Agreement with his or her PSO/MSO and must be in full compliance with the terms and conditions of that agreement;
- Athlete must have met all terms and conditions of any previous *Quest for Gold* Sports Organization – Athlete Agreements to the satisfaction of the PSO/MSO in order to be eligible for consideration in 2016-2017;

- Athlete must demonstrate a commitment and dedication to a proper training and competitive program, the goal of which is to continue to train towards a national team position and Sport Canada carding;
- Athlete's coach should be minimum Level 2 NCCP certified or trained status Competition Stream or the sport's equivalent in the Instruction Stream, or be engaged in completing this training, as determined by the PSO;
- Athlete must not be under a sanction that prohibits competition as per the Canadian Anti-Doping Policy;
- Athlete must be attending an educational institution full-time (i.e. elementary and secondary schools):
 - Exceptions will be made provided that the athlete can substantiate that his/her training will not allow for full-time attendance or if an athlete requires special needs that preclude full or part-time attendance (e.g. Athlete with a disability (AWAD) athlete);
- Athletes who have completed their area of study at the secondary level (i.e. high school) and who continue to train towards participation in major national or international competitions will also be considered;
- If eligible, the athlete must compete, and continue to compete solely for Ontario and/or Canada for one year from the date of the Minister's letter informing the athlete of acceptance into OAAP program, at Canada Games and other national competitions involving provincial team competitions;
- Athlete must not receive financial support from any other provincial/territorial athlete assistance program. This does not include academic scholarships, bursaries, student grants, student loans, social assistance, disability pensions, and other forms of financial assistance that have nothing to do with competitive sport.
- Eligibility will be limited to Ontario junior-aged athletes, ages 11-22 ("junior-aged" refers to chronological age, not a sport's specific age category - only exception is for PSO/MSOs using 30% of Ontario Card allotment for athletes older than 22 years of age who have been identified as a potential next generation national team athlete by the PSO/MSO's selection process.

3.4 Residency Exemption for Military Families: The one-year Ontario residency requirement is waived for any Ontario Card or Canada Card applicant who is a spouse or dependant of a: Regular Force member of the Canadian Forces; or Reservist currently deployed by the Canadian Forces into active service and who takes up residence in Ontario during the fiscal year. This means that eligible military family members now qualify for OAAP funding immediately upon becoming residents of Ontario. Please contact ONTARIO TAEKWONDO ASSOCIATION for more information if you are applying for this exemption.

- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. Cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive *Quest for Gold* funding in one sport.

4.0 Athletes funded through the Sport Canada AAP:

Ontario athletes who have been nominated and accepted for funding through Sport Canada's AAP within the government of Ontario's fiscal year (April 1, 2016 to March 31, 2017) and who continue to meet AAP and OAAP eligibility requirements will automatically be considered for a *Quest for Gold* 'Canada Card'. MTCS will contact those athletes directly at the mailing and email addresses the athlete provided to Sport Canada. Athletes are solely responsible for ensuring that their contact information is kept accurate and up to date at all times.

An athlete who received Sport Canada AAP carding during any part of MTCS' fiscal year April 1, 2015 to March 31, 2016 and/or any part of fiscal year April 1, 2016 to March 31, 2017 and is no longer in receipt of Sport Canada Athlete Assistance shall not be eligible to receive *Quest for Gold* funding during fiscal year 2016-2017 (April 1, 2016 to March 31, 2017.)

The intent of this rule is to prevent athletes whose performance levels and rankings no longer qualify them for Sport Canada carding from taking an Ontario Card from a future national-level athlete.

4.1 **Canada Card Exception (CCE)**

Exceptions may apply to this rule (known as a **Canada Card Exception (CCE)**) and will be considered by the Ministry on a case-by-case basis. Exceptions may include, but may not be limited to logistical or administrative changes (e.g. reduction in Sport Canada carding allocation), injuries, etc.

It is the sole responsibility of the athlete to contact ONTARIO TAEKWONDO ASSOCIATION Selection Committee prior to **(DEC 16, 2016)** to request a CCE. The athlete must submit, in writing, an explanation of why they have not been, or do not expect to be re-carded by their NSO. The submission must include a statement from the NSO, signed and dated on their letterhead, confirming that the athlete still has potential to return to the NSO's carding program in the future. It is the responsibility of the athlete to submit this letter to the PSO; the ONTARIO TAEKWONDO ASSOCIATION will not obtain this letter from the NSO on the athlete's behalf.

ONTARIO TAEKWONDO ASSOCIATION will then contact MTCS in writing prior to the submission of the Athlete Nomination Form to seek individual Canada Card Exceptions. ONTARIO TAEKWONDO ASSOCIATION is not responsible for seeking a CCE for any athlete unless requested to do so by the athlete as detailed above.

5.0 **National College Athletic Association (NCAA):**

On August 1, 2013, the NCAA revised their By-law that previously prevented an athlete from accepting grants from a governmental entity, such as Quest for Gold. Despite this change, any athlete considering an application to an NCAA institution is strongly encouraged to contact the NCAA Eligibility Center prior to applying for QFG funding.

The onus is entirely on the athlete to determine the impact of accepting OAAP funding on current or future NCAA eligibility and to decide whether or not to accept OAAP funding. The athlete will be required to acknowledge this onus and responsibility when signing the OAAP Ontario Card application form and agreeing to the related terms and conditions of the program. Athletes are strongly encouraged to contact the NCAA Eligibility Center to determine the impact of *Quest for Gold* - OAAP funding on current or future eligibility for a NCAA scholarship or on eligibility to compete in a non-scholarship NCAA sport.

National Collegiate Athletic Association www.ncaa.org

NCAA Eligibility Center mailing address:

NCAA Eligibility Center P.O. Box 7136, Indianapolis, IN 46207

Toll-free phone number (U.S. callers) - Customer service line – 877-262-1492

Phone number (international callers) - Customer service line – 317-223-0700

Fax number - 317-968-5100

6.0 **ONTARIO TAEKWONDO ASSOCIATION Athlete Selection Criteria:**

The following sport specific athlete selection criteria will be utilized in the identification, ranking and selection of athletes for Ontario Cards:

Athletes that received Quest for Gold funding in 2015-2016 must have met all the terms of the 2015-2016 Ontario Taekwondo Association Quest for Gold Athlete Agreement before the PSO Selection Committee will consider their application for carding in 2016-2017

All QFG Applicants must submit to the QFG Selection Committee up to their 5 best 2016 Podium Results at SPARRING (KYORUGI) events in WTF / Taekwondo Canada International Event and Ontario Provincial events for point accumulation.

SEE POINTS SUMMARY SHEET - *A REQUIRED SUBMISSION- ON NEXT PAGE & SAMPLE.

| OTA PROVINCIAL BLACK BELT EVENT | | | 1ST PLACE | | | 2ND PLACE | | | 3RD PLACE | | | ADDITIONAL POINTS: | | |
|--|----|------|-----------------------------|----|---|-----------------------------|----|-----|------------------------|----|----|------------------------------|----|----|
| JAN 23/24 (OTA BB CHALLENGE) | | | 40 | | | 20 | | | 10 | | | RESULT ONLY | | |
| JUNE 25/26 (OTA GAME 1) | | | 40 | | | 20 | | | 10 | | | RESULT ONLY | | |
| SEPT 10/11 (OTA GAME 2) | | | 40 | | | 20 | | | 10 | | | RESULT ONLY | | |
| *TENTATIVE * QUEST FOR GOLD / AAP REFERENCE ONLY - Maximum 2 results below , in addition to above to be submitted by applicant by deadlines* | | | | | | | | | | | | | | |
| 2016 NATIONAL | | | 2016 OPEN WTF G1/EQUIVALENT | | | 2016 OPEN WTF G2/EQUIVALENT | | | 2016 WTF G4/EQUIVALENT | | | 2016 WTF ABOVE G4/EQUIVALENT | | |
| 50 | 25 | 12.5 | 20 | 10 | 5 | 30 | 15 | 7.5 | 40 | 20 | 10 | 60 | 30 | 15 |

| POINTS SUMMARY SHEET | | | | | | | | | |
|---|--|---|--|----|---------------|------|--|-------------|--|
| Name: | | Card Applying for: | | | DATE OF BIRTH | | | | |
| | | <input type="checkbox"/> Junior <input type="checkbox"/> Senior | | | | | | | |
| JAN 23/24 (OTA BB CHALLENGE) | | 40 | | 20 | | 10 | | RESULT ONLY | |
| JUNE 25/26 (OTA GAME 1) | | 40 | | 20 | | 10 | | RESULT ONLY | |
| SEPT 10/11 (OTA GAME 2) | | 40 | | 20 | | 10 | | RESULT ONLY | |
| *Submit Maximum TWO (2) Best Performances below | | | | | | | | | |
| 2016 NATIONAL | | 50 | | 25 | | 12.5 | | RESULT ONLY | |
| 2016 OPEN WTF G1/EQUIVALENT | | 20 | | 10 | | 5 | | RESULT ONLY | |
| 2016 OPEN WTF G2/EQUIVALENT | | 30 | | 15 | | 7.5 | | RESULT ONLY | |
| 2016 WTF G4/EQUIVALENT | | 40 | | 20 | | 10 | | RESULT ONLY | |
| 2016 WTF ABOVE G4/EQUIVALENT | | 60 | | 30 | | 15 | | RESULT ONLY | |
| | | | | | | | | TOTAL | |

Points Procedure

- (Kyorugi) Awarding of Points for above Events - Medal performance points valuation above.
- SEE POINTS SUMMARY SHEET - *A REQUIRED SUBMISSION- ON SAMPLE

SAMPLE

POINTS SUMMARY SHEET

| | | | | | |
|--|----|--|---------------------------------------|-------------------------------------|-----|
| Name: <i>Jerry Peppard</i> | | Card Applying for: <input type="checkbox"/> Junior <input checked="" type="checkbox"/> Senior | | Date of Birth: <i>JAN. 29, 1997</i> | |
| JAN 23/24 (OTA BB CHALLENGE) | 40 | 20 | ✓10 | RESULT ONLY | 10 |
| JUNE 25/26 (OTA GAME 1) | 40 | 20 | ✓10 | RESULT ONLY | 10 |
| SEPT 10/11 (OTA GAME 2) | 40 | 20 | 10 (I got 5 th place) | RESULT ONLY | 0 |
| *Submit Maximum TWO (2) Best Performances below | | | | | |
| 2016 NATIONAL <i>Calgary</i> | 50 | ✓25 | 12.5 | RESULT ONLY | 25 |
| 2016 OPEN WTF G1/EQUIVALENT <i>Canada Open-Montreal</i> | 20 | 10 | 5 | RESULT ONLY | 0 |
| 2016 OPEN WTF G2/EQUIVALENT | 30 | 15 | 7.5 | RESULT ONLY | |
| 2016 WTF G4/EQUIVALENT | 40 | 20 | 10 | RESULT ONLY | |
| 2016 WTF ABOVE G4/EQUIVALENT | 60 | 30 | 15 | RESULT ONLY | |
| | | | <i>(*does not meet Threshold)</i> | TOTAL | 45! |

- A points total summary sheet, includes all qualified events (Points summary total according to OTA Selection Criteria) has been included (see previous page) with this document. Athletes must include this form with their application to summarize achievements and point totals.
- Athletes that are age eligible to compete in both Junior and Senior Divisions may submit one (1) Podium Result per competition, from either Junior OR Senior level competitions.
- Athletes that were eligible to compete in only Senior Division in Provincial Games for the 2017/2018 season but were still on the Canadian Junior National Team for the 2016 season may use the Senior Provincial results for the Junior Card.
- In order for an Athlete to be considered for the Senior Card they must have been on the 2016 Senior Pan Am Taekwondo Championship Team.
- In order for an Athlete to be considered for the Junior Card they must have been on the 2016 Junior World Championship Team

- Only those who have completed and submitted the application will be considered for the Ontario Card.
- Only those competitions listed above will be considered for point accumulation.
- The competition season will be from January 1st 2016 to December 31, 2016
- The results of international, national and regional competitions will determine the recipients. Athletes can submit:
 - up to THREE (3) - Results at Identified Provincial Black belt Events
 - up to TWO (2) – OTHER PERFORMANCES OUTLINED ABOVE.
- * Minimum Performance Threshold required is 100 POINTS.
- * Athletes that do not meet Minimum Performance Threshold will NOT be eligible for Ontario Card, regardless of ranking.
- Selection Process for Junior Card:
 - Top 2 ranked Male and Top 2 ranked female athletes will be considered to be Ontario Full Card Candidates. And 3rd ranked female and male athletes will be considered to be Alternates.
 - 1) Must be on the 2016 Canadian Junior National team
 - 2) Highest Podium Finish at the 2016 World Junior Championships (Only 1st, 2nd, or 3rd)
 - 3) If no athletes were able to obtain the podium results at the 2016 World Junior Championships or if there is a tie the Point Summary sheet will be used to determine the deserving athlete.
- Selection Process for Senior Card:
 - top 2 ranked female athlete and the top 2 ranked male athlete will be considered to be the Ontario Full Card Candidates. The 3rd ranked female and male athletes will be considered to be the Alternates.
 - 1) Must be on the 2016 Canadian Senior National Team
 - 2) Highest Podium Finish at the 2016 Pan Am Championships (Only 1st, 2nd or 3rd)
 - 3) If no athletes were able to obtain the podium results at the 2016 Pan Am Championships or if there is a tie the Point Summary sheet will be used to determine the deserving athlete.
- Nominated athletes will sign an Athlete Agreement with the Ontario Taekwondo Association.
- There is no limit to the number of years an athlete can be nominated for an Ontario Card, as long as the athlete meets the Sports Specific as well as the MTCS eligibility criteria.

7.0 Breaking a Tie:

In the case of a tie in points in the **same age category**, podium results (Submitted in the Points Summary Sheet Only) in the order stated below will be the first determining factor in breaking the tie. The second determining factor will be the number of competitors in the athletes pool at the 2016 Canadian Taekwondo National Championship. The third determining factor will be the number of competitions entered in the competition season. If still tied after these factors, the higher point ranking Athlete from previous year will be considered the deserving athlete:

1. Podium results in the order stated here.
 - a. Podium Results at WTF Ranked Above G4
 - b. Podium Results at WTF Ranked G-4
 - c. Podium Results at WTF Ranked G-2
 - d. Podium Results at WTF Ranked G-1
 - e. Podium Results at National Championships
 - f. Podium Results at Provincial Championships

8.0 Failure to Meet Selection Criteria for Health-related Reasons

ONTARIO TAEKWONDO ASSOCIATION has no criteria for ranking an athlete who is unable to meet these requirements as detailed above due to illness, injury or pregnancy.

9.0 Alternates: ONTARIO TAEKWONDO ASSOCIATION will also nominate alternates to those athletes nominated for Ontario Card status. Alternates will be those athletes who are ranked directly behind those athletes nominated for the allotment of Ontario Cards in a particular category/discipline. The names of alternates will be published along with the names of nominated athletes. If an athlete drops out or is removed from the OAAP an alternate will be substituted into that athlete's position, provided that:

- Alternate is substituted within 2016-2017 fiscal year;
- An alternate meeting all requirements is available from the same category/discipline/card level (Full/Half);
- Funding for athlete being substituted is still available within fiscal year (e.g. full funding for card has not already been paid out to athlete no longer in program).

10.0 To Apply:

All required information **1) Accurate Points Summary Sheet and written intention to apply for QFG must be submitted no later than DECEMBER 16, 2016 to:**

Name: Ontario Taekwondo Association, QFG Selection Committee

Email: otatkinfo@gmail.com

Address: 4560 Hwy 7 East, Suite 500

Markham, Ontario L3R 1M5

Phone number: 416-245-8582

10.1 Any athlete requesting a "Residency Exception" must submit this information by **DECEMBER 16, 2016** as detailed above.

10.2 It is the sole responsibility of the athlete to provide a full and complete application that meets all stated requirements. ONTARIO TAEKWONDO ASSOCIATION will neither review applications in advance of the deadline in order to make applicants aware of any missing/incorrect information and/or attachments nor make

corrections on behalf of the athlete. Any revisions on the part of the athlete will only be accepted prior to the posted submission deadline.

Applications that are sent directly to the Ministry of Tourism, Culture and Sport rather than to ONTARIO TAEKWONDO ASSOCIATION will not be considered valid or to have been received by the ONTARIO TAEKWONDO ASSOCIATION deadline.

- 10.3** An email will be sent by **DECEMBER 19, 2016** confirming receipt. It is the athlete's responsibility to contact the ONTARIO TAEKWONDO ASSOCIATION if this email is not received to be certain that the application has been successfully received by the deadline date.

The Sports Organization – Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP program. Athletes who fail to return a signed Athlete Agreement by the deadline date will not be carded.

- 10.4** **ONTARIO TAEKWONDO ASSOCIATION** will publish or make known a draft list of athletes nominated for Ontario Card status by no later than **January 19, 2017**.

In the event of a conflict or inconsistency between the MTCS eligibility requirements detailed in the MTCS binder provided to PSO/MSOs and duplicated in the Athlete Handbook provided to each nominated athlete and the eligibility requirements listed in the PSO/MSO Athlete Selection Criteria Document prepared by the PSO/MSO, the MTCS Binder/Athlete Handbook shall prevail.

11.0 Appeals

Athletes who have not been nominated for an Ontario Card by the ONTARIO TAEKWONDO ASSOCIATION Selection Committee or who have been nominated for a 'Half Card' versus a 'Full Card', where applicable will be allowed to appeal that decision by filing a "Notice of Appeal" with MTCS. Appeals will be heard by an Appeals Committee comprised of representatives from the sport community, selected by the MTCS.

Grounds for appeals will be limited strictly to issues related to:

- A) Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures;
- B) Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Issues related to the specific content or selection requirements contained in the ONTARIO TAEKWONDO ASSOCIATION Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of ONTARIO TAEKWONDO ASSOCIATION.

Please note that before an athlete can file a Notice of Appeal, he or she must first ask ONTARIO TAEKWONDO ASSOCIATION for reasons explaining why he or she was not nominated for an Ontario Card.

If the athlete is not satisfied with the ONTARIO TAEKWONDO ASSOCIATION response, the athlete may submit a **Notice of Appeal**, found below. A Notice of Appeal will only be accepted from the athlete or their parent/guardian on the MTCS-provided template (typed or hand-printed, no hand-written entries) through email, regular post, registered mail, courier or delivered in person. One appeal cannot be written on behalf of multiple athletes. The Notice of Appeal must be received by MTCS by noon on the deadline day. Appeals that are delivered personally or by courier shall be deemed to be received on the date of delivery.

Once MTCS has received the Notice of Appeal, it will share it with ONTARIO TAEKWONDO ASSOCIATION, who will then submit a "**Response**" with MTCS by a specified deadline. The Response will outline why ONTARIO TAEKWONDO ASSOCIATION believes that the Selection Committee's decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share the ONTARIO TAEKWONDO ASSOCIATION Response with the athlete.

If, after receiving the ONTARIO TAEKWONDO ASSOCIATION Response, the athlete believes that ONTARIO TAEKWONDO ASSOCIATION has raised new or additional reasons to justify the Selection Committee's decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a "**Reply**" with MTCS, responding to these additional reasons. The Reply must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The Reply will only be accepted on the MTCS-provided template.

Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and ONTARIO TAEKWONDO ASSOCIATION.

After reviewing an appeal the Appeals Committee will have the authority to:

1. Direct ONTARIO TAEKWONDO ASSOCIATION to redo the selection process using the correct criteria/process and submit a new list of nominated athletes;
2. Deny the appeal; or
3. Allow the appeal and nominate the appellant for carding status.

Once the Appeals Committee has reached its decision, it will contact the athlete and ONTARIO TAEKWONDO ASSOCIATION in writing to communicate its decision and the reasons therefore.

An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

Note: ONTARIO TAEKWONDO ASSOCIATION is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.

11.1 The deadline for athletes to submit an "**Athlete's Notice of Appeal**" to the Appeals Committee is January 30, 2017 at 12 noon

11.2 Appeals must be completed on the Notice of Appeal template below and will be directed to:

Quest for Gold Appeals Committee
c/o Sport, Recreation and Community Programs Division
Ministry of Tourism, Culture and Sport
777 Bay Street, 18th Floor
Toronto ON M7A 1S5

**2016-2017 Quest for Gold – Ontario Athlete Assistance Program
Athlete’s Notice of Appeal Template**

The deadline for an athlete to submit an appeal to the Appeals Committee is 12 noon on January 30, 2017. Appeals will only be accepted on the MTCS-provided Notice of Appeal template. **Please refer to the appeals section of your PSO/MSO’s Athlete Selection Criteria document prior to completing this form.**

Return form to:
Quest for Gold Appeals Committee
c/o Ministry of Tourism, Culture and Sport
Sport, Recreation and Community Programs Division
777 Bay Street, 18th Floor, Toronto ON M7A 1S5 Email: Scott.Cooper@ontario.ca

Full Name _____
Address _____ City _____
Postal Code _____ Phone _____ Email _____
Sport / PSO _____

Reason for Appeal (Check all that apply):

- Whether or not the PSO/MSO has completed the selection process in accordance with its own published selection criteria and related procedures;
- Whether or not the PSO/MSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Provide a two-line summary of the reason for the appeal:

In the space below, (continue on to next page as needed) provide the reasons communicated to you by your PSO/MSO as to why you were not nominated for an Ontario Card, and the date the information was provided. (Note: This Appeal will not be accepted unless it contains a response from your PSO/MSO.)

Date of PSO response: _____

In the space below (continue on to next page as needed), provide a detailed account of the situation to allow the Appeals Committee to understand the basis of the appeal (please submit additional pages/supporting documentation as necessary):

PLEASE NOTE that all decisions of the Appeals Committee are final.

A. Print Name of Appellant Signature of Appellant Date

All information provided to the Appeals Committee will be shared with both the Appellant and the PSO/MSO.

O.T.A. Athlete Agreement

Sports Organization - Athlete Agreement

AGREEMENT made this ____ day of _____, 20__

BETWEEN

ONTARIO TAEKWONDO ASSOCIATION having its provincial office

At 4560 HWY 7 E, SUITE 500, MARKHAM ON L3R1M5 (hereinafter referred to as "the PSO/MSO")

AND

_____, residing at

_____ (hereinafter referred to as "the Athlete").

WHEREAS the Athlete wishes to be an active competitor in PSO/MSO sanctioned events with his or her rights and obligations clearly defined;

WHEREAS the PSO/MSO is recognized by TAEKWONDO CANADA and the Ministry of Tourism, Culture and Sport as the sole Provincial Federation governing the sport of TAEKWONDO in Ontario;

WHEREAS the PSO/MSO and TAEKWONDO CANADA recognize the need to clarify the relationship between the PSO/MSO and the Athlete by establishing their respective rights and obligations;

WHEREAS the *Quest for Gold* – Ontario Athlete Assistance Program (hereinafter referred to as "the Ontario AAP") requires these rights and obligations to be stated in a written agreement to be signed by the O.T.A. and the Athlete who applies for assistance under the Ontario AAP;

AND WHEREAS the National Federation requires that the O.T.A. certify the eligibility of the Athlete to compete as a member in good standing;

NOW THEREFORE the parties agree to the following:

PSO/MSO's Obligations

1. The O.T.A. shall:

- a. organize, select and operate teams of athletes, coaches and other necessary support staff (a Provincial Team) to represent Ontario in the sport of TAEKWONDO at Provincial and National competitions;
- b. publish criteria for the selection of athletes to the Ontario AAP before the selection process begins for the particular sport;
- c. nominate all athletes who meet Ontario AAP criteria;
- d. organize programs and provide funding for the development and provision of coaching expertise, officials and event training centres in Ontario in the sport of TAEKWONDO in accordance with the budget of the O.T.A.;
- e. assist the Athlete in obtaining quality medical care and advice;
- f. regularly provide Provincial Team and Ontario AAP information (training and competition) to the Athlete in the form of mailed/emailed correspondence;
- g. provide a formal review of the Athlete's annual training program;
- h. provide funding for the Athlete for training camps and competitions in accordance with the budget of the O.T.A.;
- i. provide and include in Agreement a dispute mechanism and related procedures/process that is in conformity with the principles of natural justice and procedural fairness, which shall include access to an independent arbitration process with respect to any dispute the carded athlete may have with the O.T.A. related to or arising out of this Agreement.

Athlete's Obligations

2. The Athlete shall:

- a. recognize the responsibilities of the coaches in coaching-related decisions and follow the training and competitive program mutually agreed to by the following:
 - o the O.T.A. Head Coach
 - o the Athlete's personal coach; and
 - o the Athlete;
- b. avoid living in an environment not conducive to high-performance achievements or taking any deliberate action that puts his or her ability to perform at risk or limits performance;
- c. provide the Provincial Coach or his or her designate, by mail sent to the PSO/MSO, with an annual training chart and monthly updates of changes to the chart or any other appropriate information that the O.T.A. may request;
- d. Participate in all events as described in Appendix A of this Agreement;
- e. notify the O.T.A. immediately in writing of any injury or other legitimate reason that will prevent the Athlete from participating in an upcoming event referred to in article 2 d. of this Agreement and ensure in the case of an injury that a certificate from a medical doctor setting out the specific nature of the injury is forwarded to the O.T.A. within three weeks of the injury;
- f. agree to compete exclusively for Ontario and/or Canada from one year from being enrolled in Ontario AAP (from date of receipt of Minister's letter informing athlete of enrolment), dress in the Provincial Team uniform and other official clothing, if applicable, while traveling or participating as part of the Provincial Team;
- g. avoid any action or conduct that would reasonably be expected to significantly disrupt or interfere with a competition or the preparation of any Athlete for a competition;

- h. avoid the use of banned substances that contravene the rules of the International Olympic Committee (IOC), the rules of the International Federation and the Canadian Policy on Doping in Sport;
- i. submit, without prior warning, to unannounced doping-control tests in addition to other prior-notice tests and submit at other times to doping-control testing when requested by the PSO/MSO, Sport Canada, the Canadian Centre for Ethics in Sport (CCES) or other authorities designated to do so;
- j. avoid the possession of anabolic drugs and neither supply such drugs to others directly or indirectly nor encourage or condone their use by knowingly aiding in any effort to avoid detection of the use of banned substances or banned performance enhancing practices;
- k. participate, if asked by the O.T.A. to do so, in any Doping Control/Education Program developed by the O.T.A. in co-operation with Sport Canada and the CCES;
- l. avoid participating in any competitions where federal government sport policy has determined that such participation is not permitted;
- m. Participate in sport-related, non-commercial promotional activities on behalf of the Government of Ontario. The O.T.A. usually makes such requests for participation and arranges the activities. Unless supplementary compensation is arranged, these activities do not normally involve more than two working days per athlete per year;
- n. adhere to and comply with the PSO/MSO's dispute mechanism procedure in the event of a dispute relating to or arising out of this Agreement;
- o. Actively participate in all Ontario AAP evaluation activities. Athletes will co-operate fully in any evaluation of the Ontario AAP that may be conducted by the Minister or anyone authorized to act on the Minister's behalf and provide such data as the person conducting the evaluation considers necessary for the proper conduct of the evaluation;
- p. spend the Ontario AAP funding obtained only on the following items:
 - o Normal living costs;
 - o Costs directly associated with training (e.g. coaching, facility fees, other athlete services);
 - o Costs associated with attending training camps and competitions (e.g. entry fees, travel costs);
 - o Sport specific equipment;
 - o Tuition and education related expenses (e.g. books, fees).

3. Default of Agreement

- a. Where one of the parties to this agreement is of the opinion that the other party has failed to conform with its obligations under this agreement, the following shall occur:
 - i. The one party shall notify the other party in writing of the particulars of the alleged default.
 - ii. If there exists a reasonable opportunity to correct the default and the default is not so fundamental as to amount to a repudiation of this agreement, the notifying party shall indicate in the notice the steps to be taken to remedy the default and a reasonable period of time to complete the remedial steps.
 - iii. The parties agree that the giving of the above referred-to notice by a party will not prevent that party from later asserting that the default was so fundamental as to amount to a repudiation of this agreement.
- b. If the party receiving the notice remedies the breach within the specified time, the dispute shall be considered resolved and neither party shall have any recourse against the other

concerning the matter alleged to comprise the default. If the party receiving the notice fails to remedy the breach within the specified time and either party wishes recourse against the other concerning the matters alleged to comprise the default, that party shall use the dispute settlement mechanism of this agreement to resolve the differences between the parties.

All minimum eligibility criteria for athletes within the *Quest for Gold Program (OAAP)* apply to this agreement.

4. Resolution of Disputes

O.T.A. and the ATHLETE agree that alleged breaches and disputes relating to this Agreement shall be dealt with as follows:

- a) In dealing with alleged breaches and disputes relating to this Agreement, time shall be of the essence.
- b) Information pertaining to alleged breaches or disputes relating to this Agreement shall be kept confidential. Except for disclosures to the Ontario Ministry of Tourism, Culture and Sport, which the ATHLETE and the O.T.A. hereby authorise for the purpose of administering the Ontario AAP, such information shall only be disclosed to outside parties with the express permission of O.T.A. and the ATHLETE, unless such disclosure is required by law, is mandated by the policies of O.T.A. or the Government of Ontario, or is required by virtue of a contractual commitment O.T.A. or the ATHLETE may have to another party or parties.
- c) Where the Provincial Coach, in consultation with the VP responsible for the High Performance Program, is of the view that the ATHLETE is in breach of any of the provisions of this Agreement, the ATHLETE shall be notified immediately by e-mail with a copy by regular mail. The VP responsible for High Performance shall be copied on all correspondence pertaining to the alleged breach.
- d) In the event that the Provincial Coach and VP responsible for High Performance cannot remedy the alleged breach within 14 days after the ATHLETE has been notified, the matter shall be referred to the President of O.T.A. who shall, within 14 days, investigate and decide the dispute.
- e) In deciding the dispute, the President shall have the authority to stipulate specific performance to remedy the breach of the Agreement and/or to discipline the ATHLETE by applying any one or combination of the following disciplinary sanctions:
 - i. a written reprimand;
 - ii. removal of certain High Performance Program privileges;
 - iii. suspending the ATHLETE from further participation on the Provincial Teams Program, either for specified events or for a specified period of time;
 - iv. dismissing the ATHLETE from the Provincial Teams Program;
 - v. termination of this Agreement; and/or
 - vi. any other sanction that it considers appropriate in the circumstances.

- f) Where the ATHLETE is of the view that the Provincial Coach, the VP responsible for High Performance, or any other representative of O.T.A. is in breach of any of the provisions of this Agreement, the ATHLETE shall notify the O.T.A. President who shall investigate and decide the dispute in a timely manner.
- g) Any decision made with respect to an alleged breach of this Agreement may be referred to PSO/MSO's policies pertaining to the resolution of disputes, including the O.T.A. Appeals Policy.

Duration of Agreement

This AGREEMENT comes into force on the date that the Ministry of Tourism, Culture and Sport issues an Approval Letter announcing the award of Ontario AAP funding to the ATHLETE and shall be in effect for a period of one year from the date of that Approval Letter, unless terminated earlier.

Athlete Declaration

I hereby declare that in return for any financial assistance provided by the *Quest for Gold* – Ontario Athlete Assistance Program, I undertake to fulfil all commitments and responsibilities outlined in the booklet “OAAP Athlete Handbook” and my Athlete/O.T.A. Agreement. I agree to refund any assistance provided to me, should my eligibility status change or my carded status be withdrawn, effective the withdrawal/change of status date.

Athlete signature

Date

Parent signature (if athlete is under 18)

Date

O.T.A. representative signature

Date

Athlete Agreement – Appendix A

The athlete MUST register and participate in the following:

For Junior & Senior Black Belt Athletes:

- 1 Provincial Black Belt Event scheduled during the duration of the agreement
- 1 G Ranked Open Event scheduled during the duration of the agreement
- All Provincial Training Camps Identified as MANDATORY for OAAP Recipients by OTA.

Note:

- Participation at a WTF sanctioned event or PSO/NSO recognized Event during a Provincial Black Belt Event or Mandatory Provincial Training Camp may be considered in lieu of attendance within the same 14 day period. The OTA must be informed of this participation in writing 30 days PRIOR to the event and reserves the right to approve/deny athlete participation.

Please consult with the document resources especially Athlete Handbook, Athlete Selection Criteria and read thoroughly the following areas:

- The terms and conditions of the Quest for Gold Program (contained within the athlete application) require athlete recipients to retain all records and documents related to the grant (e.g., receipts) for a three-year period and must make them available for inspection by the Ministry of Tourism, Culture & Sport when requested. However, the Ministry will not be requesting receipt from carded athletes on an ongoing basis. The OTA can request receipt on an ongoing basis if this requirement is stipulated in the Sports Organization– Athlete Agreement.
- Eligible expenses, as outlined in the Athlete Handbook;
- Athlete reporting requirements, as defined by the Ontario Taekwondo Association (e.g., training logs)
- the athlete's obligations, including commitment to follow an agreed-upon training and competitive program and competitive opportunities to be attended;
- any other commitments to the Ontario Taekwondo Association that the Ontario carded athlete is required to make (for instance, time promotional activities or financial commitments);
- The Agreement's duration (not to exceed one carding year);